

The Agenda for this meeting is included in the minutes as Attachment #1.

1. The meeting was called to order by the President, Prof. David J.H. Cockayne
2. Apologies were received from Prof. Ray Egerton. Observers were admitted: Representative from Poland and 2 from RMS (UK)

Present Profs Cockayne, Howie, Carter, Ng, Vanittanakom, De Souza, Baumeister, Colliex, Iijima, Takayanagi and Lichte and Drs Hax and Furuya

3. The Durban Minutes from 2002 were approved with two corrections: Schattsneider is from Austria, not Australia. Prof. Carrascosa's name was typed as Castellano (item 19).

Matters arising 1) Constitution was updated to include the Trade member. 2) Trade groups constitution was approved at Kanazawa.

- 4) Dr. Kazuo Furuya gave report on the numbers attending IMC-16.

1899 attendees were reported to be attending from 63 countries. Including 1300 delegates, 340 students and 150 accompanying guests. He expressed confidence that the final number would exceed 2000. A question from the delegate from Italy asked what the distribution of bio v. phys was.

- 5) Appointment of Tellers: Profs Baumeister and Ng were approved.

- 6) Membership 2 items

- a) Poland applied to be an Associate Member. Explained that IFSM does not accept 2 members from the same country. The Executive Committee supported view that there be only one per country. Prof. Cockayne wrote to the President of the Polish Academy to suggest a solution. This solution will be found within the next two years. This is the route we have taken.

- b) It was pointed out that some countries might wish to have more delegates. It was suggested that the members consider this point.

- c) It was reported that Colombia is now 6 years behind with its dues. Efforts to contact anyone in Colombia had been unsuccessful; it was agreed that this negated the need to give 6 months notice since there was no one to give notice to. Prof. Guillermo Solórzano (Past-President of CIASEM and a delegate) confirmed this conclusion. A secret written ballot was carried out on the motion to expel Colombia. The tellers reported the result of 39 Votes to expel, 15 not to expel and 4 voided votes. Colombia was thus expelled from IFSM.

- 7) Selection of the site for IMC-17 in 2010. Prof. Cockayne described how we will do the vote. The process was agreed by delegates and by the presenters of the 4 bids (Rio de Janeiro, Brazil; London, UK; Lisbon, Portugal; Basel, Switzerland). Each bidder would be allowed 5 minutes to present the bid and 5 minutes to answer questions from the delegates. (Full 30-minute presentations had been given on Tuesday 5th September.)

Before the presentations began, Prof. Cockayne commented on the bid from Portugal. He reported that the Exec Committee is unanimously opposed to a bid including a payment what might amount to \$170,000 to a company that is essentially providing insurance for the meeting.

Bid description by Brazil – 5 minutes using PPT. Prof. Baumeister noted that Brazil's estimate of attendance is twice that of the other bids. Brazil (Prof. Guillermo Solórzano) stated that they intend to do a printed version of the Proceedings with 2 pages per paper.

Bid description by RMS – 5 minutes using PPT. It was emphasized that this is a conservative estimate throughout on the numbers. The bidder (Dr. Debbie Stokes) recognized that they will be held to this bid and stated that the cost will decrease if they raise more sponsorship. Emphasize that everything will decrease in price if there is more sponsorship. The bidder explained that accommodation was £45 at the University of East London and £55 in a local hotel £45 for students. It was pointed out that there was no indication of profit sharing. Any profit will be held by RMS. What will happen to surplus. Prof. Cockayne explained that the use

of the excess funds from an IFSM meeting must be agreed with IFSM. RMS explained that they were not aiming to make a profit. In reply to a question on how long it takes to reach London Center, the answer was 30 minutes.

Bid description by Lisbon – 5 minutes without PPT. The insurance expense was explained in answer to David Cockayne's question and criticism. In the view of this bidder (Antonio Pedro Alves de Matos) this is the responsible way to make the bid. They emphasized that there is no link between the insuring company and the organizers. This company is like any other company. Question covered the insurance and did they contact traditional insurance companies. They did but could not find one prepared to offer a policy. There was extensive discussion on this point. Prof. Nick Schryvers (with experience in EMS and from Antwerp 2004) said that EMS does take insurance but this does not cover some aspects. There are different aspects of the "insurance".

Bid description by Basel – 5 minutes without PPT.

EMS (President of EMS) comment on the three bids saying that it supported and would work with them all. EMAG and RMS and Swiss already member of EMS. Portugal is on its way to becoming a member.

Basel (Prof. Kurt Pulfer) agreed that you need to cross road but there is no traffic. The entire exhibition can be in one building; he has realized that you do not need 11,000 sq. ft.

Christian Colliex noted the following estimated attendance numbers in the bids.

1500 Brazil; 1400 Portugal; 1300 Swiss; 1000 UK (1500 if include all)

He noted that in Sapporo there will be 2000 attendees and in Antwerp there were 1200.

The voting then took place by secret ballot.

Round One: 20 Brazil; 16 UK; 12 Portugal; 10 Switzerland

Round Two: 25 Brazil; 25 UK; 8 Portugal

Round Three: 33 Brazil; 25 UK

President of Brazilian Society welcomed the Gen Assembly to Brazil. President Prof. Guillermo Solórzano, the Chairman of IMC-17 will join the IFSM Executive Committee on January 1, 2007.

Prof. Cockayne thanked the other bidders.

Prof. Cockayne reported that the Cowley Medal had been established and that the fund was open for further contribution.

There followed Reports on recent IFSM-sponsored meetings.

- a) CAPSM 2004 report. No-one was available to present an oral report in Sapporo, so Prof. Cockayne, who had attended the meeting, reported that it was a splendid success. It was attended by Prince & Princess Hitachi; Prince Hitachi is the brother of the Emperor. Finances of the meeting were sound.
- b) EMS Antwerp 2004 Report was presented by Prof. Nick Schryvers, the meeting Chair. There were 1000 scientific attendees and 30 exhibitors. More than 60 companies were represented and 850 abstracts were received. It was noted that the meeting had to be moved from Israel and that the participation of EMS made the transfer much easier than it might otherwise have been.
- c) CIASEM San Antonio 2003 Report was presented by then-President Prof. Guillermo Solórzano. The meeting and the profit from the meeting was shared with MSA; it was very successful. No details were given.
- d) CIASEM Cuba 2005 Report was presented by then-Past-President Prof. Guillermo Solórzano. The meeting was smaller but successful. No details were given.

Prof. Buffat presented the nomination of Prof. Christian Colliex for President of IFSM (2007-2010). Prof. Colliex left the room while the delegates discussed his nomination. It was agreed that even though he is French, he would be an excellent President. It was noted that It would have been a good idea for Prof. Colliex to say a few words before left. It was suggested that this should happen with

future elections. Prof. Colliex was elected by unanimous acclaim. Prof. Colliex returned to the room and thanked the Assembly for its support. He asked to say a few words at the banquet. Prof. Colliex acknowledged the next V-Pres and the continuing General Secretary. He noted that he will be the second Frenchman to be President. Prof. G DuPouy was the first President from France.

The topic of Regional Organization having votes and paying dues was raised.

Prof. Cockayne stated his position and explained the motions he was placing before the Assembly.

There was discussion. Brendan Griffin commented and stated that he did not agree with the motions. The delegate from Egypt agreed that they should not have a vote. Poland pointed out that the Regional Groups would eventually have 4 votes each. Prof. Zweck spoke against the motions.

Prof. Nick Schryvers spoke for EMS. He mentioned that SCANDEM is a already sort of a regional society. The question of Regional Groups bidding for an EMC was discuss: how would they support a bid? If the Regional Group can't be a bidder can it support bids (as this year)? Their delegates should be appointed for four years. Prof. Kai said there shouldn't be too many votes. Prof.

Chattopadhyay cautioned against tampering with the present system.

The 5 questions posed were:

Q1 "That a Regional Organisation may apply to have a vote, and pay the dues equivalent to a Group 1 Member"

Q2 "That a Regional Organisation can make nominations for President, Vice President, General Secretary, and Executive Committee member"

Q3 "That a Regional Organisation can bid for an IMC"

Q4 "That any decisions taken in these votes be effective from 1 January 2007"

Q5 "That the General Secretary draw up a revised form of the Constitution, for agreement by the Executive Committee, incorporating these changes. This to be posted to the IFSM website by 1 January 2007."

The vote was by hand:

Q1 In favor: 32. Against: 16. Carried

Q2 In favor: 39±2. Against: ~9. Carried

Q3 Defeated overwhelmingly

Q4 Unanimous

Q5 Agreed

c) Selection of three new members of the Executive Committee from 9 candidates. Prof.

Cockayne described that the highest three score would win and that a tie would be decided by straws or a coin toss. The voting was as follows:

Professor Ueli Aebi (Switzerland)	24
Professor José L. Carrascosa (Spain)	22
Dr. Ludek Frank (Czech Republic)	17
Professor Raynald Gauvin (Canada)	13
Professor José M. González-Calbet (Spain)	9
Professor Brendan Griffin (Australia)	25
Professor Peter Ingram (USA)	22
Professor Ji-Jung Kai (Taipei, China)	6
Professor H. Peter Karnthaler (Austria)	20

Profs Aebi, Griffin and Ingram were elected (the latter with the coin toss) each for an 8-year term.

Prof Werner Hax was accepted as the Trade Delegate for a 4-year term.

Reports were heard from future IFSM-sponsored meetings

a) CAPSM 2008 Report by Korea delegate. The planning is well under way. The location will be different to that originally proposed.

b) EMS 2008 Nick Schryvers gave the presentation and concluded that the planning looks great.

- c) CIASEM 2007 President Prof. Guillermo Solórzano reported that a committee has been established. They expect 400 attendees.
- d) CIASEM 2009 President Prof. Guillermo Solórzano reported that the site will be selected in 2007.

The General Secretary presented his report which is attached to these minutes. (Attachment 2)
Poland reported that they had paid their dues on 24 August. Croatia reported that they had also now paid recently. The General Secretary observed that dues paid after 1 March are subject to a 10% late fee but that this has not been collected recently.

Election of Auditors: Prof. Patrick Echlin and Prof. Arvid Maunsbach were elected to audit the accounts for the period 1 January, 2006 until 31 December, 2009.

Report of IFSM activities. Prof. Cockayne read his report to be added to minutes (Attachment 3).

Prof. Archie Howie, Vice-President, spoke on the success of IFSM.

Poland spoke on encouraging the 2 votes.

Prof. Cockayne spoke briefly on item 11 regarding the continuing need to bring other microscopies.

In any other business, Prof. Cockayne commented on the fact that there would be no IFSM dinner this year. This was because of the Emperor's Reception which left no free time in the schedule.

CBates

23 Sept 2010

Collins
24/09/2010

Attachment 1: Agenda for General Assembly
General Assembly of IFSM
2.00 pm to 5pm; 7 September 2006 Conference Centre
Agenda

1. Opening Remarks: IFSM President, Professor David Cockayne
2. Apologies and Admission of Observers
3. Approval of the Minutes of General Assembly at ICEM-15 2002, Durban
4. Report on 2006 Congress
5. Appointment of Tellers for Voting Procedures
(Nominees: Prof. Wolfgang Baumeister and Prof. Mary Ng)
6. Membership
 - a) Admission of Associate Members
 - b) Admission of Full Members
 - c) Changes to level of membership
 - d) Cessation of Membership (Colombia)
7. Selection of Site for IMC-17
 - a) Presentations (5 minutes plus 5 minutes for clarification)
 - b) Voting
8. Elections
 - a) President (one candidate)
 - b) Executive Committee (nine candidates)
(Candidates who are delegates should leave votes and leave room)
 - c) Trade Member (one candidate; clarification)
9. Report on IFSM Activities (School, Scholarships, Initiatives for young scientists)
10. Discussion of Paper on Regional Organizations (Paper provided)
11. Discussion on progress in increasing the activities in other forms of microscopy
12. IFSEM Finances
 - a) General Secretary's Financial Report
 - b) Projections 2006-2010
 - c) Dues. (Comment on IMCA—can pay in advance)
13. Election of Two Auditors
(Nominees: Prof. Patrick Echlin and Prof. Arvid Maunsbach)
14. Review of past Regional Meetings
 - a) CAPSM Meeting 2004 (Kanazawa) (review of any issues arising)
 - b) EMS Meeting 2004 (Antwerp) (review of any issues arising)
 - c) CIASEM 2003 (San Antonio) (review of any issues arising)
 - d) CIASEM 2005 (Cuba) (review of any issues arising))
15. Report on Forthcoming Meetings:
 - a) CAPSM Meeting 2008 (Korea)
 - b) EMS Meeting 2008 (Aachen)
 - c) CIASEM 2007 (Peru)
 - d) CIASEM 2009
16. Any necessary Reports from Member Societies (only for major changes)
17. Guidelines for Organizing IFSM Meetings (Will be posted on website)
18. Any other Business
19. Retiring Executive Committee Members: Profs Colliex, Egerton and Lichte
20. Closing Remarks

Attachment 2: General Secretaries Report

International Federation of Societies for Microscopy

President: DJH Cockayne
General Secretary: CB Carter
Vice President: A Howie

Business Office
Department of Chem E. & Materials Science
University of Minnesota
421 Washington Ave SE
Minneapolis
USA

Committee Members: W Baumeister (Germany)
S Iijima (Japan) Ex-officio
C Colliex (France)
R Egerton (Canada)
M. Ng (Singapore)
H Lichte (Germany)
Takayanagi (Japan)
Vanittanakom (Thailand)
Wanderley de Souza (Brazil)
W. Hax (Trade)

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To the Delegates to the General Assembly From the General Secretary

September 1st 2006

The accounts for the period 1 January 2002 through 31 December 2005 have been accepted by both auditors. One of the original auditors, Prof. John Günter, died in December 2005. Prof. Patrick Echlin has completed the audit and has provided an official statement to that effect. After discussion with David Cockayne, I have also had the accounts audited also by Prof. Arvid Maunsbach (199-2002 President, IFSEM, and Past General Secretary). David has consulted the Executive Committee and they have accepted Arvid as an alternative auditor. David will ask for this change to be approved by the General Assembly.

Attached is a summary of IFSM income and expenditure 2002-2005. Total IFSEM assets as at 30 June 2006 were US\$129,760.72 (compared to US\$ 57,604.77 on 30 June 2002). Note that this amount includes funds set aside for Scholarships and funds for the John Cowley Medal.

A number of countries are behind in paying their dues, either due to changing committees, to difficult economies or because no one is answering for the Society. The Executive Committee has discussed this topic.

I propose, with the support of the Executive Committee, that the dues should remain at their current level for the next 4-year period. IFSM Annual Dues as follows:

Group	Votes	Current
I	1	\$115
II	2	\$260
III	3	\$420
IV	4	\$680
Trade	3	\$7,500

With the present distribution of votes, this proposal will again give a theoretical annual income of US\$8720. In the coming year, I intend to try to determine how many members each National Group (sometimes more than one Society or even more than one Nation) represents. There are clearly cases where the National Society/Member is saving money by having fewer votes/delegates but where this may not be in the best interest of the Society/Member.

I attach a report marked "Budget Projections (2006-10)". This document has been discussed and approved by the Executive Committee and is hereby presented to the General Assembly.

C. Barry Carter

General Secretary IFSM

Financial position regarding IFSM Assets as at 29 August 2006
(Accounts are now held at only one bank in the USA)

Financial position regarding IFSM Assets as at 30/6/2006

(giving a comparison for the past year)

	Income (USD)	Expenditure (USD)
Funds at 30 June 2005	105,517.85	
Bank interest checking	92.91	
Bank interest savings	2,605.08	
2005/6 member dues to 06/2006	7,036.35	
ICMA member dues	4,232.00	
Cowley medal fund	12,276.53	
ICSU dues 2002–2006		2,500.00
Total =	<hr/> <hr/> 131,760.72	<hr/> <hr/> 2,500.00
These numbers are estimates		
Excess =	129,260.72	

Total IFSM Assets at 30/6/2005

US\$ 129,260.72

Historical View of Assets

Assets 11/5/95 (Received)	US\$ 38,805.35
Assets 31/12/97	US\$ 47,144.94
Assets 31/12/2001 (Audited)	US\$ 50,186.41
Assets 30/6/2002	US\$ 57,616.25
Assets 31/12/2005 (Audited)	US\$ 110,603.36
Assets 30/6/2006	US\$ 129,260.72

Member Dues Outstanding (as of 29 August 2006)

Columbia	2001–2006	6 years
Croatia	2004–2006	3 years
Germany	2006	1 year
India	2006	1 year
Mexico	2005–2006	2 years
Poland	2005–2006	2 years
Slovenia	2006	1 year
South Africa	2005–2006	2 years
Sweden	2006	1 year
Thailand	2004–2006	3 years
Turkey	2006	1 year
Venezuela	2004–2006	3 years

Budget Projection 2006-2010 (in US\$)

Projected Expenses

Predicted Expenses	2006	2007	2008	2009	2010	Total
Exec. Committee Expenses	\$150.00	\$500.00	\$150.00	\$1,000.00	\$1,000.00	\$2,800.00
Executive Committee Travel	\$1,500.00	\$2,000.00	\$1,500.00	\$3,000.00	\$3,000.00	\$11,000.00
Office Expenses	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$2,500.00
ICSU Fee	\$550.00	\$550.00	\$550.00	\$550.00	\$550.00	\$2,750.00
Bank Fees and taxes	\$450.00	\$450.00	\$500.00	\$500.00	\$500.00	\$2,400.00
Postage	\$200.00	\$50.00	\$50.00	\$50.00	\$50.00	\$400.00
Copying and printing	\$800.00	\$50.00	\$50.00	\$50.00	\$800.00	\$1,750.00
IFSM Presidents Workshop/Scholarships*					\$12,000.00	\$12,000.00
	\$4,150.00	\$4,100.00	\$3,300.00	\$5,650.00	\$18,400.00	\$35,600.00

Expenses may be higher in 2006 due to IMC-16 and in 2008 due to Regional Conferences. Funds for IFSM scholarships were not needed in 2006 but there may be costs associated with the IFSM young-scientist workshop.

Projected income

Year	Income: General Dues	Income: Trade Dues
2006	\$8,720	7500
2007	\$8,720	7500
2008	\$8,720	7500
2009	\$8,720	7500
2010	\$8,720	7500
	\$43,600	\$37,500
	Total projected income =	\$81,100

This gives a projected surplus of US\$ 45,500 over 5 years. In addition, interest is added to the accounts to gradually increase the total assets.

The budget projection takes account of the dues from the IFSM Trade Group; this amount is to be used partly for supporting young scientists attending the IMC meetings. The increased income will also allow IFSM to support new initiatives.

C. Barry Carter
General Secretary

Attachment 3: A Discussion Paper from President Cockayne

IFSM Regional Organisations – a Discussion paper

This paper is drawn up at the direction of the 2002 IFSM General Assembly, for discussion at the IFSM 2006 General Assembly.

- (i) IFSM currently has three Regional Organisations - CAPSM (Committee for Asia-Pacific Societies of Microscopy), EMS ([European Microscopy Society](#)) and CIASEM ([Interamerica Committee for Societies for EM](#)). Regional organisations in IFSM are described in the IFSM Constitution:-

“Regional organisations composed of member societies of the Federation such as a Regional Committee may be admitted by the Federation..... The regional organisation or committee, as a member of the Federation, shall be represented at the General Assembly by one delegate only. The regional organisation or committee will not pay any membership fee.The regional organisation or committee intending to organise a scientific meeting shall ask for the approval of the Executive Committee of the Federation. In the request the location and date of the scientific meeting should be indicated.”

- (ii) A number of **questions** have been raised concerning the rights of Regional Organisations within IFSM. Unfortunately the IFSM Constitution is not entirely clear or consistent on some of the relevant points. This is probably because the Regional Organisations were a late addition to IFS(E)M, and as a consequence the Regional Organisations are not properly incorporated into the opening section of the Constitution describing members. For that reason, the General Assembly might wish to take the opportunity to decide upon these **questions**, and then rewrite the Constitution to better fit the decisions it takes.

- (iii) In what follows, we refer to IFSM members as either “ordinary” members, Regional members or the Trade Member.

- (iv) The questions are:-

- (a) “Does the Delegate of the Regional Organisation have a vote?” The Constitution clearly states “The member of the Executive Committee, Chairman of Committees and Delegate of the Regional Organisations or Committees has no voting power.” So the answer is **NO**.
- (b) "Can a Regional Organisation put forward nominations for President, Vice President, Executive Secretary, Executive Committee member etc?" Up to the present, IFSM has assumed **NO**. The Constitution states “No member organisation shall make more than two nominations for election to the Executive Committee, including for the Trade Member position on the Executive Committee” The constitution defines “member organisation” as “A member organisation defined in I.1 may be Academies of Science, Research Councils or similar bodies, or a scientific society or a group of such societies or a microscopy trade grouping.” (“Trading group” was added at the last General Assembly.) But assuming that Regional organisations are member organisations, the answer could be **YES**.

- (c) “Can a Regional Organisation bid for an IMC?” The Constitution states “A member organization intending to organise an International Congress on Electron Microscopy shall present a written proposal to the General Secretary at least 3 months before the General Assembly. So it appears as though the answer to this question could be **YES**.”

The General Assembly might consider the following.

(I) “Does the Delegate of the Regional Organisation have a vote?” If this is decided YES, the Constitution will need to be changed. To be consistent with other voting members, the Regional Member should pay dues. The regional Member could be in any one of the four member categories, with 1, 2, 3 or 4 votes, and pay the corresponding dues. Note that some Regional organisations (e.g. EMS) themselves have individual members, and so these individuals would have double membership.

(II) "Can a Regional Organisation put forward nominations for President, Vice President, General Secretary, Executive Committee member etc?" Nominations are of individuals. Some members of Regional Organisations (e.g. Malaysia of CIASEM) are not members of IFSM. It might seem unacceptable to have a member of the Executive who did not belong to an “ordinary” member of IFSM. So, if the answer to this question is to be YES, then the Constitution might need rewriting on this point.

(III) “Can a Regional Organisation bid for an IMC?” Experience shows that a strong local Committee is essential for the organisation of an IMC. This could be achieved by a Regional Organisation. Any bid by a Regional Organisation to run an IMC would be complicated by possible confusion about who was in charge of local events since it would (probably) be taking place in a country already represented by an ordinary member.

Recommendations to the 2006 General Assembly from the Executive Committee:-

That the General Assembly should discuss this paper, and vote upon the following questions

- Q1 “That a Regional Organisation may apply to have a vote, and pay the dues equivalent to a Group 1 Member”
- Q2 “That a Regional Organisation can make nominations for President, Vice President, General Secretary, and Executive Committee member”
- Q3 “That a Regional Organisation can bid for an IMC”
- Q4 “That any decisions taken in these votes be effective from 1 January 2007”
- Q5 “That the General Secretary draw up a revised form of the Constitution, for agreement by the Executive Committee, incorporating these changes. This to be posted to the IFSM website by 1 January 2007.”

September 2006

David Cockayne
President